# STRA Password Reset Portal

From any browser, navigate to (or simply click the URL below)
https://passwordreset.raocala.com

**ST. THOMAS RADIOLOGY ASSOCIATES**

**Reset Password**
Reset your forgotten password

**Unlock Account**
Unlock your locked out account
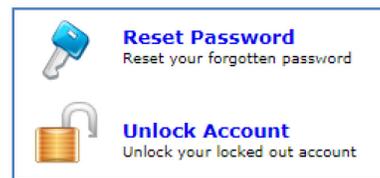
## Enrollment (Needs to be done at first time of use)

1. Login with the username format of **firstname.lastname** using the password you currently use.
2. "**Click Here**" to begin enrollment (or click **Enrollment** tab).
3. On the Security Questions tab, enter answers to the 3 security questions (don't click Enroll yet....)
4. On the Verification Code tab, enter your email address and now click **Enroll**.

**You will now receive email notifications when passwords are set to expire 3 weeks, 1 week, and 1 day in advance.**

## Password Reset

1. Click **Reset Password**.
2. Type your username in the format of **firstname.lastname** and then click **Continue**.
3. Choose to either "use my security answer to verify my identity" or "send verification code to my email".
4. Type the captcha characters you see in the picture on screen and click **Continue**.
5. Follow the prompts to navigate to the Reset Password screen to change your password.

## Unlock your account

1. At the login screen, click the **Unlock Account** icon.
2. Type your username in the format of **firstname.lastname** and then click **Continue**.
3. Choose to either "use my security answer to verify my identity" or "send verification code to my email".
4. Type the captcha characters you see in the picture on screen and click **Continue**.
5. To unlock your account, enter the next set of captcha characters on screen and click **Unlock Account.**

**Need Help?** Contact the IT Help Desk at: **352-401-3242**